



2ND CALL SKYPE INTERVIEW RESULTS AND INSTRUCTIONS **MA Course of Management Engineering** **05/2019**

Considered the results of the skype-interview, the Academic Board can confirm that the below listed candidates are eligible for the enrolment at the relevant Master Degree Program, taught in English, at the University of Bergamo for the 2019/2020 academic year:

Registration number	Nationality	Status
71	INDIA	Eligible
250	INDIA	Eligible
253	INDIA	Eligible
262	PAKISTAN	Eligible
265	TURCHIA	Eligible
273	PAKISTAN	Eligible

Please note:

This letter does not guarantee direct entry/admission, does not substitute the related registration procedures at the Italian Embassy/Consulate in your country and does not replace any claim regarding the matriculation procedure to the Master degree at UNIBG and the VISA.

Therefore, the listed candidates are required to proceed with the following steps:

STEP BY STEP

A. Enrollment and payment

1- Complete the pre-enrollment (please select "**admission test**") form required by the University of Bergamo: <https://sportello.unibg.it/Home.do>

2- At the end of the procedure, print the invoice of 52,00 €.

To pay the pre-enrolment fee you must use the PagoPA system. Check "How to pay pre-enrollment fee"

Deadline for pre-enrollment fee: **31/05/2019**)

3- Send the receipt to both studenti.stranieri@unibg.it and ufficio.tasse@unibg.it (remember to specify your name; surname and which course are you interested in)



4- After payment of pre-enrollment fee you will receive "Eligibility Letter".

B. Declaration of Value and Visa Issues

1- Declaration of Value:

Submit the eligibility letter received from our university, the Form A and the other required forms specified by the consulate to the Italian Embassy/Consulate in your Country to finalize the pre-enrolment by the deadline.

(Deadline of the application for "Declaration of Value" is announced by the consulate.)

Form A: http://www.studiare-in-italia.it/studentistranieri/moduli/2018/FORM_A.pdf

2- Apply at the Italian Embassy/Consulate for the Study Visa:

Once the Embassy has confirmed to the candidate the pre-matriculation. Please note the Italian Embassy officers can ask the candidate for some information and decide either to issue the VISA within August 2018 or to deny the request.

C. Only if you have a positive reply form the Italian Embassy and get the VISA:

1- A week before your arrival in Italy please arrange an appointment with the UNIBG Students Office (studenti.stranieri@unibg.it) to submit your original documents and have some useful information.

2- After checking the authenticity of the original documents and the validity of the Visa, and do the payment of Regional fees (156,00 €) complete the enrolment procedure the candidate will be able to finalize the matriculation.

PLEASE NOTE:

The Academic Year at the University of Bergamo starts in September/October 2019 (academic calendars to be defined and announced in our unibg.it website).